

Unapproved
Wellborn Special Utility District
Board of Directors Meeting
March 18, 2025

Board Members Present:

James Massey
John Himmel
Gwen Hattaway
David Ernstes
Perry Barboza
Brent Paterson
Travis Miller
Susan Lightfoot
Larry Michalscheck

Staff Present:

Campbell Young, General Manager
Eric Chandler, Asst Manager
Julia Skrivanek, Office Manager
Carolyn Prescott
Brandy Fielder

Guest:

Terry Winn, STV, Inc
Susan Fontaine
Mel Derong

The regular monthly meeting of the Board of Directors ("Board") of the Wellborn Special Utility District ("District") was held on March 18, 2025, in the Board Room at the District Office, 6784 Victoria Avenue, College Station, TX 77845. The Board convened in a meeting open to the public, for which notice was given as required by Chapter 551, Government Code, as amended, and as otherwise required by law.

1. Meeting called to order at 5:00 p.m., by James Massey, President. The Secretary confirmed that the Board members listed above were present.
2. **Executive Session: Convene into Executive session, pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.074 (personnel matters):** Board convened into Executive Session at 5:05 pm.
3. **Reconvene into open session no earlier than 6:00 pm:** Board reconvened into open session at 6:02 pm.
4. **Pledge of Allegiance:** Pledge of Allegiance led by James Massey.
5. **Invocation:** Invocation led by James Massey.
6. **Public Comments:** The board is pleased to hear from visitors on any item that does not appear on the posted Agenda (comments on Agenda items will be taken with the item). In order to respect the Board's time, please limit your remarks to five minutes. The Board will receive the information and may ask staff to investigate the matter and/or possibly place the issue on a future agenda, but the Board is prohibited by the Open Meetings Act from otherwise acting on or deliberating on such comments. All comments should be addressed to the Board as a whole and not to any individual member thereof: The Board welcomes all visitors. The President invites comments from the public. There were no public comments.
7. **Consider and act upon Executive session Items:** No action taken
8. **Consider and approve February 18, 2025, minutes of the Board of Directors regular meeting:** February 18, 2025, minutes approved as presented.

9. **Consider and act upon appointment of Officers:** John Himmel moves to reaffirm current officers. David Ernstes seconds. All for. Motion carries.

- James Massy – President
- Brent Paterson – Vice-President
- Gwen Hattaway – Secretary
- John Himmel - Treasurer

10. **Committee Reports**

- Nominating Committee
- Policy and Long-Range Planning Committee
- Finance/Audit/Rates Committee – John Himmel reports on Gap financing.
- Communication Committee
- Personnel Committee – David Ernstes reports on the GM yearly evaluation.
- Water Conservation Committee

11. **Consider communication consultant update:** No update given.

12. **Consider update on revised Master Plan:** Presentation on progress of revised Master Plan presented by Terry Winn of STV, Inc.

13. **Consider update on water system improvement project:** Presentation on progress of water system improvement project presented by Terry Winn of STV, Inc.

14. **Consider SH 6 station standby generator improvements proposal for engineering services update:** Presented by Terry Winn, STV, Inc.

15. **Consider update on SWTP structural repair project:** Update by Terry Winn of STV, Inc.

16. **Consider and act upon pay estimate #4 (final) to CC for the Benchley well-rehab project:** Travis Miller moves to approve pay estimate #4 (final) to CC Electric in the amount of \$9,964.00. Brent Paterson seconds. All for. Motion carries.

17. **Consider and act upon release of easement:** Perry Barboza moves to direct General Manager to attempt to acquire a 40' easement on property for future expansion of FM 2154. David Ernstes seconds. All for. Motion carries.

18. **Consider update on water loss reduction program:** Update presented by Campbell Young.

19. **Receive and Discuss Manager's Report on District activities, construction, finances, and related matters:** Manager's Reports presented by Campbell Young.

- Financial report
- Update on monthly activities
- Update on accounts payable
- Update on BVGCD
- Update on WIFIA program

25. **Consider Board of Director and WSUD Calendar:**

- Communication Committee Meeting will be held on Wednesday, March 19, 2025, at 1:30 pm
- TWDB monthly update meeting will be held on April 6, 2025 @ 4:00 pm
- TRWA Rural Water Con – Austin, Tx will be held on March 26-28, 2025

26. Consider Future Agenda Items:

- None

27. Adjourn at 7:10 pm

James Massey, President

Gwen Hattaway, Secretary