

Unapproved
Minutes
Wellborn Special Utility District
Board of Directors Meeting
May 21, 2024

Board Members Present:

James Bruggeman
Gary Lightsey
Paula Downie
James Massey
Travis Miller
John Himmel
George Faulkner
David Ernstes

Staff Present:

Campbell Young, General Manager
Julia Skrivanek, Office Manager
Carolyn Prescott
Brandy Fielder

Absent:

Gwen Hattaway

Guest:

Terry Winn, STV, Inc
Larry Michalscheck
Cady Auckerman
Bill Harper
Elizabeth Voss
Susan Fontaine

The regular monthly meeting of the Board of Directors ("Board") of the Wellborn Special Utility District ("District") was held on May 21, 2024, in the Board Room at the District Office, 6784 Victoria Avenue, College Station, TX 77845. The Board convened in a meeting open to the public, for which notice was given as required by Chapter 551, Government Code, as amended, and as otherwise required by law.

1. Meeting called to order at 6:00 p.m., by James Bruggeman, President. Pledge led by James Bruggeman. Invocation led by George Faulkner. The Vice-President confirmed that the Board members listed above were present. A quorum of the Board was present.
2. **Public Comments:** The board is pleased to hear from visitors on any item that does not appear on the posted Agenda (comments on Agenda items will be taken with the item). In order to respect the Board's time, please limit your remarks to five minutes. The Board will receive the information and may ask staff to investigate the matter and/or possibly place the issue on a future agenda, but the Board is prohibited by the Open Meetings Act from otherwise acting on or deliberating on such comments. All comments should be addressed to the Board as a whole and not to any individual member thereof; the Board welcomes all visitors. The President invites comments from the public. Susan Fontaine addresses the Board concerning posting the board meeting packets and minutes on the Wellborn SUD website. Elizabeth Voss addresses the board concerning the dates the bills are mailed and payment methods to assure she does not incur a late penalty.
3. **Consider and act upon ratification of the May 4, 2024, election results:** John Himmel moves to ratify the May 4, 2024, elections results. Gary Lightsey seconds. All for. Motion carries.

4. **Statement of Officer of newly elected Director:** Statement of Office completed by newly elected Director, David Ernstes.
5. **Oath of Office of newly elected Director:** Oath of Office is administered to newly elected Director, David Ernstes.
6. **Consider Paula Downie's resignation:** Paula Downie was presented a plaque for her service to Wellborn SUD by President James Bruggeman. Susan Fontaine comments to the Board that she feels proper notice of a director vacancy was not given.
7. **Consider and act upon the nominating committee's recommendations:** The nominating committee recommends that Larry Michalscheck be appointed to fill Paula Downie's unexpired term as a Director. Gary Lightsey moves to accept the recommendation of the committee. George Faulkner seconds. All for. Motion carries.
8. **Statement of Office to newly appointed Director:** Statement of Office completed by newly appointed Director, Larry Michalscheck.
9. **Oath of Office of newly elected Director:** Oath of Office is administered to newly elected Director, Larry Michalscheck.
10. **Consider and approve the April 16, 2024, minutes of the Board of Directors regular meeting:** April 16, 2024, minutes approved as presented.
11. **Consider update on revised Master Plan:** Presentation on progress of revised Master Plan presented by Terry Winn of STV, Inc.
12. **Consider update on IGN water tower construction:** Update presented by Terry Winn of STV, Inc.
13. **Consider and act upon change order #3 to Landmark Construction for IGN tower:** On the recommendation of Terry Winn, District Engineer, Travis Miller moves to table change order #3 to Landmark Construction until the June 2024 meeting. John Himmel seconds. All for. Motion carries.
14. **Consider and act upon pay estimate #13 to Landmark Construction for IGN tower:** On the recommendation of Terry Winn, District Engineer, Travis Miller moves to table pay estimate #13 to Landmark Construction until the June 2024 meeting. John Himmel seconds. All for. Motion carries.
15. **Consider update on 2020 system improvements:** Update presented by Terry Winn of STV, Inc.
16. **Consider and act upon proposal to renew SWTP discharge permit:** George Faulkner moves to accept the proposal from STV for the renewal of the SWTP discharge permit. James Massey seconds. All for. Motion carries.
17. **Consider update on improvements for summer 2024:** Update presented by Terry Wiin of STV, Inc.
18. **Consider Quarterly Treasurer's report:** Update presented by John Himmel.
19. **Consider and act upon leak detection proposal:** George Faulkner moves table this item until for further study. Travis Miller seconds. All for. Motion carries.

20. **Manager's Report:** Manager's report presented by Campbell Young:

- Financial Report
- Update on monthly activities
- Update on accounts payable
- Update on Irrigation presentation

21. **Executive Session: Convene into Executive Session, pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) & 551.072 (Deliberation about real property) and 551.074 (Personnel Matters):** Convene into Executive Session at 7:45 pm

22. **Reconvene into open session:** Reconvene into Open Session at 8:55 pm

23. **Consider and act upon Executive Session Items:**

- City of Bryan CCN agreement – James Massey moves to give General Manager the authority to negotiate Retail Water Service Agreement with the City of Bryan after consultation with the district's attorney and subject to the conditions discussed in the Executive Session. Travis Miller seconds. All for. Motion carries.

24. **Other Business:** Galveston Conference discussion

25. Meeting adjourned at 9:05 pm

James Bruggeman, President

Gary Lightsey, Vice-President