

**Unapproved**  
Minutes  
Wellborn Special Utility District  
Board of Directors Meeting  
June 20, 2024

**Board Members Present:**

James Bruggeman  
Gwen Hattaway  
Larry Michalscheck  
James Massey  
Travis Miller  
George Faulkner  
David Ernstes

**Staff Present:**

Campbell Young, General Manager  
Eric Chandler, Asst General Manager  
Stephen Cast, Project Manager  
Julia Skrivanek, Office Manager  
Carolyn Prescott  
Brandy Fielder

**Absent:**

John Himmel  
Gary Lightsey

**Guest:**

Terry Winn, STV, Inc  
Susan Fontaine

The regular monthly meeting of the Board of Directors ("Board") of the Wellborn Special Utility District ("District") was held on June 20, 2024, in the Board Room at the District Office, 6784 Victoria Avenue, College Station, TX 77845. The Board convened in a meeting open to the public, for which notice was given as required by Chapter 551, Government Code, as amended, and as otherwise required by law.

1. Meeting called to order at 2:00 p.m., by James Bruggeman, President. Pledge led by James Bruggeman. Invocation led by Travis Miller. The Secretary confirmed that the Board members listed above were present. A quorum of the Board was present.
2. **Public Comments:** The board is pleased to hear from visitors on any item that does not appear on the posted Agenda (comments on Agenda items will be taken with the item). In order to respect the Board's time, please limit your remarks to five minutes. The Board will receive the information and may ask staff to investigate the matter and/or possibly place the issue on a future agenda, but the Board is prohibited by the Open Meetings Act from otherwise acting on or deliberating on such comments. All comments should be addressed to the Board as a whole and not to any individual member thereof: the Board welcomes all visitors. The President invites comments from the public. Susan Fontaine addresses the Board concerning website concerns.
3. **Consider and approve the May 21, 2024, minutes of the Board of Directors regular meeting:** May 21, 2024, minutes approved as presented.
4. **Consider and act upon appointing officers:** Travis Miller requests not to be appointed as Treasurer. James Massey moves maintain James Bruggeman as President, Gary Lightsey as Vice President, Gwen Hattaway as Secretary, and replace Travis Miller with John Himmel as Treasurer. George Faulkner seconds. All for. Motion carries.
5. **Consider appointments for the 2024-2025 Committees:** President Bruggeman reviews committee appointments.

6. **Consider update on revised Master Plan:** Presentation on progress of revised Master Plan presented by Terry Winn of STV, Inc.
7. **Consider update on IGN water tower construction:** Update presented by Terry Winn of STV, Inc.
8. **Consider and act upon change order #3 to Landmark Construction for IGN tower:** On the recommendation of Terry Winn, District Engineer, Travis Miller moves to accept change order #3 to Landmark Construction. George Faulkner seconds. All for. Motion carries.
9. **Consider and act upon pay estimate #13 to Landmark Construction for IGN tower:** On the recommendation of Terry Winn, District Engineer, Travis Miller moves to approve pay estimate #13 (Final) to Landmark Construction in the amount of \$243,625.50. George Faulkner seconds. All for. Motion carries.
10. **Consider update on 2020 system improvements:** Update presented by Terry Winn of STV, Inc.
11. **Consider update on Benchley Well Rehab:** Update presented by Terry Winn of STV, Inc.
12. **Consider summer 2024 water usage:** Update presented by Campbell Young and Eric Chandler
13. **Consider and act upon water loss reduction program:** George Faulkner moves direct the management to gather more information concerning a water loss program and report to the Board next month. Travis Miller seconds. All for. Motion carries.
14. **Manager's Report:** Manager's report presented by Campbell Young:
  - Financial Report
  - Update on monthly activities
  - Update on accounts payable
  - Update on BVGCD Hearing
  - Update on PFAS testing results
15. **Executive Session: Convene into Executive Session, pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) & 551.072 (Deliberation about real property) and 551.074 (Personnel Matters):** Convene into Executive Session at 4:20 pm
22. **Reconvene into open session:** Reconvene into Open Session at 4:52 pm
23. **Consider and act upon Executive Session Items:**
  - City of Bryan CCN agreement – No action taken.
24. **Other Business:** Galveston Conference discussion
25. Meeting adjourned at 4:55 pm

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James Bruggeman, President

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Gwen Hattaway, Secretary